



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

September 1, 2018 to October 31, 2018

			Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle		Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			PA – Private Accommodations		Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Randolph Benson											
Sept 10, 2018	Edmonton	CCI Retreat	PVM	197.80			195.38		Stipend for Travel	\$50	
Sept 13, 2018	Lac La Biche	New Student Board Member Orientation and Regular Board Meeting							Electronic Device	\$50	
Sept 21, 2018	Edmonton	Board Chairs and Minister Meeting	PVM	197.80			225.69		Stipend for Travel	\$50	
Oct 16, 2018	Lac La Biche	Board Finance/Infrastructure/Risk Committee Meeting							Electronic Device	\$50	
Michelle Wright											
Sept 15, 2018	Lac La Biche	Regular Board Meeting	PVM	\$106.72							
Oct 18, 2018	Lac La Biche	Regular Board Meeting	PVM	\$106.72							
Parrish Tung											
Sept 13, 2018	Lac La Biche	Regular Board Meeting	PVM	\$161.00					Stipend for Travel	\$50	
									Stipend for Electronic	\$50	
Oct 16, 2018	Lac La Biche	Board Finance/Infrastructure/Risk Committee Meeting	PVM	\$161.00					Stipend for Travel	\$50	
Oct 18, 2018	Lac La Biche	Regular Board Meeting	PVM	\$161.00					Stipend for Travel	\$50	
									Stipend for Electronic	\$50	

Oct 22, 2018	Edmonton	Governance Agency Board Orientation Workshop	PVM	\$253.00			\$19.00		\$35.00	Stipend for Travel	\$50
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Elizabeth Munroe											
Sept 20, 2018	Lac La Biche	Board Planning/Academic/Student Services Committee Meeting	PVM	\$57.00						Stipend for Travel	\$50
										Stipend for Electronic	\$50
Oct 18, 2018	Lac La Biche	Regular Board Meeting	PVM	\$57.00						Stipend for Travel	\$50
										Stipend for Electronic	\$50
Oct 22, 2018	Edmonton	Governance Agency Board Orientation Workshop	PVM	\$138.00						Stipend for Travel	\$50

Floyd Thompson											
Oct 3, 2018	Lac La Biche	College Event – Better Together Dinner	PVM	\$41.40						Stipend for Travel	\$50
Oct 18, 2018	Lac La Biche	Regular Board Meeting	PVM	\$41.40						Stipend for Travel	\$50
Oct 22, 2018	Edmonton	Governance Agency Board Orientation Workshop	PVM	\$189.52			\$28.00			Stipend for Travel	\$50
Oct 24, 2018	St. Paul	College Event – Better Together Dinner	PVM	\$94.76						Stipend for Travel	\$50

Vicki Schaeffer											
Sept 13, 2018	Lac La Biche	New Student Board Member Orientation and Regular Board Meeting	PVM	\$136.16						Electronic Device	\$50
										Stipend for Travel	\$50
Sept 14, 2018	Lac La Biche	College Event – 50/50 Anniversary Event	PVM	\$136.16						Stipend for Travel	\$50
Sept 15, 2018	Lac La Biche	College Event – Voyageur Games	PVM	\$136.16						Stipend for Travel	\$50
Oct 18, 2018	Lac La Biche	Regular Board Meeting	PVM	\$130.64						Stipend for Travel	\$50
										Stipend for Electronic	\$50

John Orr											
Sept 13, 2018	Lac La Biche	Regular Board Meeting	PVM	\$128.34						Electronic Device	\$50
										Stipend for Travel	\$50
Sept 14, 2018	Lac La Biche	College Event – 50/50 Anniversary Event	PVM	\$128.34							
Sept 20, 2018	Lac La Biche	Board Planning/Academic/Student Services Committee Meeting	PVM	\$128.34							
Oct 16,	Lac La Biche	Board Finance/Infrastructure/Risk Committee	PVM	\$128.34						Electronic Device	\$50

2018		Meeting								Stipend for Travel	\$50
Oct 18, 2018	Lac La Biche	Regular Board Meeting	PVM	\$128.34						Stipend for Travel	\$50

Doug Furgason											
Sept 13, 2018	Lac La Biche	Regular Board Meeting	CV	\$73.42							
Sept 14, 2018	Lac La Biche	College Event – 50/50 Anniversary Event	CV	\$45.01							